



The Ghidotti Early College High School program is to provide high school students with educational enrichment opportunities at a community college. To be eligible for consideration for this program a student must be currently enrolled as a full time student of Ghidotti. This form must be completed upon admission to Ghidotti and remains in effect as long as the student is enrolled and in good academic standing with Ghidotti and Sierra College.

### APPLICANT (completed by applicant)

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Last First MI

Sierra College ID#: \_\_\_\_\_ Age: \_\_\_\_\_ Grade Level \_\_\_\_\_

Phone Number: \_\_\_\_\_ ( ) \_\_\_\_\_ School: Ghidotti Early College High School

Sierra College Email Address: \_\_\_\_\_ @student.sierracollege.edu

Have you previously taken classes as an Academic Enrichment student? No \_\_\_\_ Yes \_\_\_\_

### CONFIRMATION (school authorities and parents have evaluated the requirements and support the student's request)

**A. School Counselor/Administrator** (Completed by principal or designated counselor/administrator) Date: \_\_\_\_\_

*By signing below I verify this applicant is currently enrolled at Ghidotti Early College High School and is eligible to enroll in courses approved by Ghidotti and/or the Sierra College Counselor/Liaison to Ghidotti.*

\_\_\_\_\_  
Print Name Signature Phone ( ) \_\_\_\_\_

**B. Parent/ Guardian and Student.** I have read and understand the policies and guidelines which are listed on the back of this form.

*I agree to these policies and give consent for my student to attend Sierra College while enrolled at Ghidotti. I confirm that the student named above is able to demonstrate the level of maturity necessary to act in a responsible, mature, and ethical manner in observance of the College's code of rules and regulations. I also understand that college courses may include adult/mature subject matter. I give permission to Sierra College to release enrollment and grading information to our high school district. The parent or guardian assumes financial responsibility for all fees incurred at Sierra College by their academic enrichment student. See Ghidotti Administration for details.*

\_\_\_\_\_  
Parent/Guardian Signature Student Signature Date

### Sierra College Admissions & Records Office Use Only

Received by \_\_\_\_\_

☐ Student is enrolled in Ghidotti Early College High School Date \_\_\_\_\_ Posted in Banner ☐

☐ Student withdrew from Ghidotti Early College High School Date \_\_\_\_\_ Posted in Banner ☐

# Ghidotti ECHS/Sierra College Student Policies and Guidelines



Sierra College      Admissions & Records      250 Sierra College Drive, Grass Valley Ca 95945      530-274-5301

To ensure your success as a college student, the following questions and answers related to Early College High School students have been developed to guide your enrollment. College classes often include adult/mature subject matter. Under Sierra College Policy, Ghidotti students are considered **Special Admittance** students.

Please initial each step below.

**STEP A: Meet with a High School counselor to verify that these requirements have been met:**

- You are in good academic standing at Ghidotti
- You have approval from the high school counselor for course selections prior to each semester's registration

**STEP B: Apply & Assess**

- New students must have completed an online Sierra College application (indicating that you are a Ghidotti student) at: <http://www.sierracollege.edu/ApplyRegister/index.html>
- Within four business days of submission online, you will receive two emails from Sierra College containing important information, including your Sierra college ID number, MySierra Login information & your Sierra College email address.
- Consult with your college counselor to see if you need to complete the Assessment Test

**STEP C: Provide Documentation**

- Complete a Sierra College-Nevada County Campus Ghidotti ECHS Permission Form upon acceptance to Ghidotti

**STEP D: Orientation**

- Complete a Ghidotti/Sierra College student orientation.

**STEP E: Register for Classes**

- You can enroll in a maximum of 11 units each semester or summer session.
- You have been granted a priority registration time according to Sierra College AP 5055, found at the following link: <http://www.sierracollege.edu/files/resources/about-us/board/policies/chapter5/Administrative-Procedure-5055.pdf>  
Refer to the following Sierra College Board Policies and Administrative Procedures for additional guidance: BP 5010, AP 5010, AP 5011, BP 5055.
- The college reserves the right to exclude certain classes. Classes restricted to Ghidotti Early College High School students can be found at the following link: <http://ghidotti.njuhsd.com/documents/guidance%20and%20counseling/planning%20guides/quick%20reference%20-%20ghidotti%20course%20restrictions%202012-6-18.pdf>
- Ghidotti ECHS students are not permitted to audit courses or take some courses that require field work.
- Ghidotti students enrolled in high risk classes must have a waiver on file every semester.
- Ghidotti students are required to have a Student Release of Information form on file. This form enables the college liaison to communicate with GECHS staff and parents regarding college course work. (See final bullet point below regarding FERPA laws).

**What else do I need to know about Ghidotti and Sierra College?**

Please initial next to each bullet point.

- The course credit and grades you receive will become part of your permanent college record.
- You must meet all course prerequisites to enroll in a course, which may require assessment tests.
- Upon graduation from high school, students submit a new Sierra College application and priority registration is granted based upon units completed.
- Students are responsible for being aware of and adhering to policies, procedures and deadlines (including Add/Drop deadlines) as they pertain to Sierra College students. For example if you are not present for the first class meeting, you may be dropped from the class.
- The parent or guardian assumes financial responsibility for all fees incurred at Sierra College by their Ghidotti student. See Ghidotti administration for details.
- Ghidotti ECHS students are not eligible for state or federal financial aid.
- Students who need special accommodations due to a disability must receive these accommodations through their K-12 district.
- Students may be interacting socially with adult college students and may be exposed to discussions, readings, and visual materials of a mature nature. Students will be expected to conform to the same performance standards as any other college students as set forth in course outlines and syllabi. Sierra College is not responsible for the social interactions of students and is released from the responsibility of monitoring concurrently enrolled minor students should a class meeting or course be canceled. Students will be expected to behave in an appropriate manner toward College facilities, particularly common-use areas such as the Student Center, Library and the Open Computer Lab.
- Approved times to be on campus are as follows: students will be dropped off on the Sierra College campus no earlier than 7:00am. For students enrolled in day classes at Sierra College the expected pick up time is within two hours following the students last class of the day or prior to 6:00pm. Students who are enrolled in evening classes are expected to be picked up within 10 minutes of the end of their last class.
- Under Section 49061 of the *Education Code*, parents of community college students do *not* have a right of access to their children's student records, regardless of whether the student is under the age of 18. High school students attending Sierra College must abide by the same FERPA laws as any other college student. For more information on FERPA laws please visit their website at <http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>. (See final bullet point under Step 5 above).